

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**

Held in Malmesbury Town Hall on **Thursday 12th October 2023** at 7.00pm.

Present: Cllrs L Crawford-Price (Chair), Smith, Doody, Ritchie, Wallis & Power

Also present: Claire Mann (Town Clerk)

Cllr Crawford-Price welcomed Cllr Wallis to his first CE&TP meeting and thanked Cllr Exton for his contribution to the Committee

C&TP/23/101 To receive declarations of interest

None received.

C&TP/23/102 To receive apologies

Apologies received from Cllrs Grant & James

C&TP/23/103 Public Question time in respect of items included in this agenda

None received

C&TP/23/104 To approve minutes of meetings held on Thursday 21st September and Tuesday 3rd October 2023

The minutes of both meetings were approved and signed as correct records.

Cllrs Power & Doody arrived

C&TP/23/105 To receive income & expenditure report

The report was noted and there were no questions.

C&TP/23/106 To receive report from Information Centre

The report was noted.

C&TP/23/107 To consider recommendations from the Gallery Review Working Group (meeting 10th October)

It was agreed that these would be presented to the next CE&TP meeting

C&TP/23/108 To consider appointment of Cllr Wallis to Late Night Shopping Working Group

It was resolved to appoint Cllr Wallis to the LNS Working Group.

C&TP/23/109 To receive an update on working groups and events;

i. Athelstan 1100

Cllr Ritchie had circulated a report prior to the meeting, it was agreed to accept the proposals as detailed; to allocate a total of £2,300 to the event.

ii. MTC & MTT working together

Cllr Ritchie reported that there is no update at this stage.

iii. Community Signage

Cllr Ritchie reported that a request has gone to the Royal Agricultural College to find out if help is available with this initiative, there is no response to date.

iv. PR & Comms

The report from Scott Media was circulated.

v. Website

The report had been noted at P&R and progress is ongoing.

vi. Late Night Shopping

The first meeting of the year for the Working Group will take place this coming Friday.

vii. TIC Review

A meeting will be convened shortly.

viii. Gallery Review

This had been covered earlier in the meeting.

ix. Devereux Event

Cllr Ritchie reported that the Regiment has permission to camp at the School and that the logistics of the event are now in preparation. Insurances for the event are being confirmed.

C&TP/23/110 To receive proposals on Committee priorities from Cllrs Crawford-Price & Smith

The proposals had been circulated prior to the meeting. Following discussion it was agreed that this would be re-drafted and presented to next meeting for consideration.

Cllr Doody left the meeting

C&TP/23/111 To receive a report from Cllr Ritchie on the Wiltshire Towns Programme event (29th September)

Cllr Ritchie presented his report which had been deferred from the last P&R meeting. It was resolved to accept both proposals and that the Town Clerk should contact Rebecca Lockwood-Norris as soon as possible.

C&TP/23/112 To consider nomination of member onto Cotswolds National Landscape Board

It was agreed that this needs to be considered at the next Full Council meeting.

The meeting was declared closed at 8.39pm