

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 16th March 2023** at 7.00pm.

Present: Cllrs C Doody (Chair), Vandelli (Vice Chair), Power, Sanderson, Whatton, Ritchie & Wood

Also present: Claire Mann (Town Clerk)

C&TP/23/32 To receive declarations of interest

None received

C&TP/23/33 To receive apologies

Apologies received from Cllr F Smith

C&TP/23/34 Public Question time in respect of items included in this agenda

None received

C&TP/23/35 To approve minutes of the meeting held on the 16th February 2023

The minutes of the meeting held on the 16th February 2023 were approved and signed as a correct record.

C&TP/23/36 To receive Income & Expenditure report

The report was noted. The Clerk stated that income from CFGC was £785.05 and that there is expected expenditure on erasers and red bags for the TIC.

C&TP/23/37 To agree how the C&TP Committee can work in a complimentary way with the Town Team and formulate working group to progress

It was resolved that Cllrs Power, Wood & Doody will represent the Town Council on the working group and that Cllr Ritchie will represent the Town Team with additional support from Town Team member/s following its next meeting. Terms of Reference will be drafted at its first meeting and will come back to C&TP for approval.

C&TP/23/38 To adopt Terms of Reference for HM Charles III Coronation event working group

The draft ToR circulated were adopted with additional wording to include expenditure can be made in agreement with the Clerk or Deputy Town Clerk.

C&TP/23/39 To receive an update on

i. John Bowen Gallery Review

The first meeting had taken place and a second is to take place shortly.

ii. TIC Review

There is nothing to report at this stage,

iii. Freedom of the Town

A meeting needs to be convened shortly. Arrangements will be put in place in case of an emergency to go to the vets. VIP parking requires consideration and it has been agreed to re-print the Medal Card to reflect its use for the event.

C&TP/23/40 To consider additional funding for the Rise Trust (report Cllr Grant as agreed at P&R on the 2nd March)

Cllr Grant had circulated a report ahead of the meeting for consideration by members. It was noted that the likely requirement of the Rise Trust will be £1,405 due to anticipated funding from the Area Board but it was resolved to allocate £2,405 as a contingency to ensure that the Rise Trust is able to continue their invaluable work.

C&TP/23/41 To consider support for Devereux 2024 event (report Cllr Ritchie)

Cllr Ritchie had circulated a report outlining the event. It was noted that additional funding is being sought from other organisations. Following discussion it was agreed that C&TP supported the event in principle and that £2.5k would need to be put forward in the C&TP budget request for the financial year 24/25.

Meeting closed at 8.15pm