

Report to Community and Town Promotions Committee 13th July 2023

Re: TOR Theatre Show "The Time Machine" 19th September 2023

1) Purpose of the report

To confirm details of the joint project with Celebrating Age Wiltshire to provide a social event for those who are elderly and vulnerable in the Malmesbury Area, and to seek agreement to an amount of funding to support the event.

2) Background

- a) Every year Community and Town Promotions Committee endeavour to arrange a late summer/ autumn event specifically aimed at the older and more vulnerable in our community. For some years, this took the form of a Communita and sing song. In more recent times, working alongside Celebrating Age Wiltshire, through the Malmesbury Health and Wellbeing Forum, we have been able to provide theatre performance as well as musical events.
- b) Celebrating Age Wiltshire have offered us a performance by the Tor Theatre Company of "The Time Machine" on 19th September at 2.30pm, which will be paid for by Celebrating Age Wiltshire, as part of a joint project to provide an event for approx. 120 older and vulnerable people, inc. carers.
- c) A similar project and performance were arranged earlier in the year for a January Panto, which was very successful.
- d) Malmesbury Town Council will provide a free venue, some teas, coffees, biscuits, cakes and the like and also help to arrange local transport to and from the Town Hall. If capacity allows, we will also extend an invitation to a local primary school.
- e) The Mayor will be invited to the event. Councillors will also be invited to help serve refreshments.
- f) The event was agreed in principle at the last Community and Town Promotions meeting of 8th June 2023.

3) Financial implications and other risks

- a) Funding for the refreshments and Minibus hire are required for an amount of up to £150. Use of the Assembly Hall will be required.
- b) Event Risk Assessment is attached.

4) Proposals

- a) To seek confirmation for the event to be arranged as outlined, in a joint project with Celebrating Age Wiltshire.
- b) To seek confirmation of budget of an amount of up to £150, to be disbursed by the Town Clerk against receipts.

5) Recommendations

Members are requested to consider and agree these proposals.