

Malmesbury Town Council

Minutes of the **Policy and Resources Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 2nd March 2023** at 7.00pm.

Present; Councillors: W Jones, G Grant, C Ritchie, P Exton, S D’Arcy, F Smith and P Smith

Also present: Claire Mann (Town Clerk)

PR/23/24 To receive declarations of interest
None received

PR/23/25 To receive apologies
Apologies received from Cllrs Power & Doody

PR/23/26 Public question time in respect of items included in this agenda
None received

PR/23/27 To approve minutes of meeting held on the 1st February 2023
The minutes were approved and signed as a correct record.
It was noted that the issue with the Rise Trust Funding remains unresolved; there is a £2720 shortfall before the end of this financial year. The request will go to the next C&TP meeting supported by a report from Cllr Grant, members support the request in principle.

PR/23/28 To note income and expenditure report and accompanying summary
The report and summary were noted.
The Clerk was requested to organise payment of unexpected work/invoices before the end of March if possible.

PR/23/29 To approve spending limit for MTC ICT supplier and to delegate authority to Working Group to select supplier
Cllr D’Arcy had circulated details of tenders received so far. It was noted that there are several variables in the quotes and it was resolved that the Working Group would select a supplier following further investigation into the quotes received.
A proposal will be made at the next P&R meeting.

PR/23/30 To consider continuation of Licence for Approval of Premises as a Venue for Marriages & Civil Partnerships for three years (£1,900)
It was agreed to renew the licence.

PR/23/31 To consider MTC support for local Youth Network Group (quarterly room hire, note taking and circulation of meeting papers)

It was agreed to supply the proposed support for twelve months and that reference should be made to that fact that this request had arisen due to more funding cuts made by Wiltshire Council.

Once the LYN has fully established again, the Area Board should be approached for funding from surrounding Parishes who also benefit from LYN provision.

A record will be kept of staff time for this support.

PR/23/32 To consider purchase of Robes and Past Mayor's Badges

It was resolved not to purchase robes at this time. Twenty 'Past Mayor's' Badges will be purchased. Prior to the next Full Council meeting, members will be asked to inspect their hats and gowns and report any repairs/maintenance required to the Town Clerk.

PR/23/33 To consider purchase of chipper/mulcher to prevent building up of fire throughout the year at St Aldhelm's Mead (prices in the region of £2500) and consider options for disposal of waste; community use/potential for income stream/Town Council owned land

It was agreed that the Town Clerk is delegated to determine whether outright purchase or hire of a chipper is more suitable.

An effective exit strategy for the waste is also to be determined through collaboration with Groundsmen and its potential for community use, Town Council use or an income stream

Meeting closed 9.15pm