

**Malmesbury Town Council**

Town Hall  
Cross Hayes  
Malmesbury  
Wiltshire  
SN16 9BZ

31<sup>st</sup> August 2023

**Local Government Act 1972**

Notice is hereby given that the next meeting of the **Policy & Resources Committee** will be held in the Town Hall at 7pm on 6<sup>th</sup> September 2023.

Claire Mann  
Town Clerk

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To all members of the Policy & Resources Committee

Cllr S D'Arcy (Chair)  
Cllr P Exton  
Cllr C Ritchie

Cllr W Jones (Vice Chair)  
Cllr G Grant (ex-officio)  
Cllr F Smith

Cllr L Crawford-Price  
Cllr R Hastings  
Cllr J Slade

**AGENDA**

1. To receive declarations of interest.
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda.
4. To approve minutes of meetings held on the 5<sup>th</sup> July & 9<sup>th</sup> August 2023
5. To note income & expenditure report & accompanying summary
6. To consider (in principle) allocation of expenditure for Devereaux event in 2024 (report Cllr Ritchie)
7. To consider change of Community & Town Promotion Committee name to Community Engagement & Town Promotion Committee
8. To approve Terms of Reference for Town Centre Open Spaces & High Street Regeneration Working Group
9. To approve flag purchases and flying times for new flagpole (report CM)
10. To review Communications Policy
11. To note cleaning contract review and make appointment from 1<sup>st</sup> October 2023
12. To consider Mayoral Cadet proposal for following eighteen months (extension into next Mayor's year)
13. To consider Grant Funding Request from HEALS
14. To consider budget requirement for Kitchen Refurbishment in the region of £25k