

**Malmesbury Town Council**

Town Hall  
Cross Hayes  
Malmesbury  
Wiltshire  
SN16 9BZ

28<sup>th</sup> September 2023

**Local Government Act 1972**

Notice is hereby given that the next meeting of the **Policy & Resources Committee** will be held in the Town Hall at 7pm on 4<sup>th</sup> October 2023.

Claire Mann  
Town Clerk

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To all members of the Policy & Resources Committee

Cllr S D’Arcy (Chair)  
Cllr P Exton  
Cllr C Ritchie

Cllr W Jones (Vice Chair)  
Cllr G Grant (ex-officio)  
Cllr F Smith

Cllr L Crawford-Price  
Cllr R Hastings  
Cllr J Slade

**AGENDA**

1. To receive declarations of interest.
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda.
4. To approve minutes of meetings held on the 6<sup>th</sup> September 2023
5. To note income & expenditure report & accompanying summary
6. To note and consider quote from Playdale for all play equipment repairs (£42,642.89 nett)
7. To consider proposal for Kitchen refurbishment (From last meeting)
8. To approve amended Communications Policy (from P&R 6<sup>th</sup> September 2023)
9. To note appointment of Mindvision for website work and to note progression (report Cllr Power)
10. To consider Wiltshire Towns Programme grant funding application for this current year, deadline for submission 31<sup>st</sup> October (Cllr Ritchie)
11. To consider the reply received from Wiltshire Council to MTC's letter concerning the future of funding for Visit Wiltshire and to decide next steps, if any (Cllr Ritchie)
12. To consider provision of additional days' holiday over Christmas period subject to staff use of two days holiday.
13. To consider potential upgrade to sound & lighting systems in the Assembly Room (report Cllr D’Arcy)