

TH&F 11 NOVEMBER 2020 AGENDA ITEM 8: REPORT No. 3, TOWN HALL RE-OPENING

1. Working Group Progress

1.1 Documentation

Guidelines for operating events in the Town Hall under Covid-19 restrictions are now in place, requiring only minor maintenance to accommodate updates in as Government regulations.

1.2 Town Hall Cinema

During September and October, Cinema operating guidelines proved satisfactory and despite limited numbers, screenings were able to run on a break-even basis. Although suspended for lockdown 2, renewed operation should be possible in the New Year.

1.3 Bar Operation

Bar Operation guidelines are in place, but no further work in this area has been undertaken. More work to address commercial and regulatory issues will be required for future operation when allowed.

1.4 Re-establishment of user groups

Before lockdown 2, around 15 – 20 groups were making use of the Town Hall facilities.

Use has now been reduced to a take-away service at the café and blood donor sessions.

We are in a good position to take event bookings as soon as restrictions are lifted.

1.5 Refurbished Town Hall Photos

We are still waiting for ‘virtual tour’ pictures to be completed and loaded to the website. Further pictures of the main rooms with a full layout of ‘dressed’ tables would still be beneficial.

1.6 Assembly Room Ventilation

We approached a heating engineering business with a request to conduct a survey of the building, but despite agreeing to this they failed to show. We will continue to pursue two separate assessments/quotes to improve the ventilation system.

2. Recommendation

- A. The focus of the Town Hall Working Group narrows specifically to re-opening of the bar
- B. Outstanding actions (ventilation, photos etc.) are transferred to business as usual for Town Hall Staff

Steve D’Arcy

10 November 2020