

Malmesbury Town Council

Minutes of the **Policy and Resources Committee Meeting**

Held within the Full Council Meeting in Malmesbury Town Hall on **Wednesday 1st June 2022** at 7.00pm.

Present; Councillors: W Jones, G Grant, S D'Arcy, P Exton, K Power, F Smith & C Doody

Also present: Claire Mann (Town Clerk)

PR/22/40 To receive declarations of interest

None received

PR/22/41 To receive apologies

Apologies received from Cllrs Ritchie & P Smith

PR/22/42 Public question time in respect of items included in this agenda

None received

PR/22/43 To approve minutes of meetings held on the 3rd May & 6th April

The Minutes of the meetings held on the 3rd May & 6th April were approved and signed as a correct record.

PR/22/44 To note income & expenditure report

Members received and noted the report

PR/22/45 To consider ESOS energy audit report & determine next steps

The report was noted by Councillors. Cllr Grant stated that a relevant presentation had been made at Whatley Manor recently & that the Clerk should engage with Florence Yu and Keith Freeguard to see how Whatley Manor are managing an older building and sustainability issues.

PR/22/46 To consider use of professional photographer at civic events and the Town Council's wider communications with residents and key stakeholders

It was agreed that a 'tender process' would be started to request expressions of interest from aspiring photographers and a report would be taken to the next P&R meeting for resolution.

Cllr Doody left the meeting

PR/22/47 To confirm arrangements for bar profits for events/organisations using the Town Council bar

Members resolved that further work is required with this to determine the actual cost to the Town Council and what would be a reasonable split of any bar profits for organisations. Cllr D'Arcy will action.

PR/22/48 To confirm Carnival charging structure for events

It was agreed that this would be reviewed after this years' Carnival Season.

PR/22/49 To consider request from C&TP (14/04/2022) for a further £1500.00 for Youth Work in the Town

Following discussion it was agreed that the funding could be increased by £250 if the LYN will match fund any initiatives. Cllr Grant requested clarity in item 2.4 of the report as the LYN **cannot** fund younger age groups

PR/22/50 To receive brief verbal update on Land off Park Road Planning Appeal

Cllr Power reported that the appeal hearing will take place mid to late July at Monkton Park, Chippenham.

PR/22/51 To exclude press and public for commercially sensitive reasons

It was resolved to exclude the Press & Public

PR/22/52 To discuss toilet cleaning contract at St Aldhelm's Mead & the Cemetery.

The Clerk reported that further information is awaited and will bring the quote to the next P&R meeting.

Meeting closed at 8.27pm