

# Malmesbury Town Council Burial Committee

## Minutes of the Burial Committee Meeting held via Zoom on 10<sup>th</sup> February 2020 at 7pm

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**PRESENT:** Councillors: C Ritchie, P Exton, F Vandelli, W Jones & P Smith

**ALSO PRESENT:** Deputy Town Clerk

**BC/52. To receive apologies for absence**

None

**BC/53. To receive declarations of interest**

None

**BC/54. Public question time in respect of items on this agenda**

None

**BC/55. To approve minutes of the meetings held on the 14<sup>th</sup> October & 25<sup>th</sup> November 2020**

The minutes of the meetings on the 14<sup>th</sup> October & 25<sup>th</sup> November were approved as a correct record.

**BC/56. To note income & expenditure report**

The income & Expenditure report was noted. The payment from St Paul Malmesbury Without PC had been paid into the Central Council incorrectly and will be moved into the Cemetery Cost Centre.

**BC/57. To review toilet facilities**

Members were made aware that more vandalism had taken place at the Cemetery toilets and that a press release must be issued to create vigilance and that vandalism will result in prosecution.

The Committee agreed that the toilet facilities at the cemetery are a valuable commodity and that they should be repaired rather than removed.

The Clerk will look into options available to refurbish the toilet with the option of an aluminium basin that is set into the wall to prevent vandals attempting to remove it.

**BC/58. To consider installation of CCTV at the Cemetery**

It was agreed that prices would be investigated for CCTV around the Chapel and Toilet, in keeping with a Cemetery environment and signage.

Signed.....

Date.....

The legal implications will also need to be investigated with reference to data storage. Members resolved to convene an extraordinary meeting on the 4<sup>th</sup> March to discuss quotes.

**BC/59. To consider request to clean historic headstone in the Cemetery**

The Committee is keen to support and facilitate the restoration of the historic headstone but resolved that financial assistance is unavailable. Cllrs Ritchie & Smith will contact the resident who made the enquiry to assist with its progression.

**BC/60. To consider environmental/conservation plan**

It was noted that there has been no progress so far given covid19 restrictions but that £750 has been allocated in the budget. Members will seek to engage with parishioners who have a background in conservation and will bring an action plan to the extraordinary meeting on the 4<sup>th</sup> March to confirm way forward.

**BC/61. To note updates on works to be completed/are completed**

The Clerk updated members on work that had taken place, the new shed is still outstanding and the path-work and kerbing will be completed shortly, suppliers are having difficulties obtaining materials. An insurance claim had been made with reference to the vandalism of the Chapel window and a specialist stained glass contractor has been appointed to carry out the repair as soon as possible.

Dissatisfaction was expressed at the service from the Stone Mason and the working relationship moving forwards will be reviewed.

**The meeting closed at 8.16pm.**

Signed.....

Date.....