

Overview Report for the Week Beginning Monday 6 July 2020 for Town Hall

	Monday (06/07)	Tuesday (07/07)	Wednesday (08/07)	Thursday (09/07)	Friday (10/07)	Saturday (11/07)	Sunday (12/07)
	<i>[06:00 - 17:00]</i>	<i>[06:00 - 17:00]</i>	<i>[06:00 - 17:00]</i>	<i>[06:00 - 17:00]</i>	<i>[06:00 - 20:00]</i>	<i>[07:15 - 18:00]</i>	<i>[08:30 - 18:00]</i>
Assembly Room	S&K Decorators 08:00-16:00	S&K Decorators 08:00-16:00	S&K Decorators 08:00-16:00	S&K Decorators 08:00-16:00	S&K Decorators 08:00-16:00		
Main Entrance - Foyer							
Heals Office	Heals Charity - Drop in 13:00-16:00		Heals Charity - Drop in 13:00-16:00	Heals Bikes /toys 2-5pm	Heals Charity - Drop in 13:00-16:00		
Jackdaws Cafe	Jackdaws Cafe' 08:30-17:00	Jackdaws Cafe' 08:30-17:00	Jackdaws Cafe' 08:30-17:00	Jackdaws Cafe' 08:30-17:00	Jackdaws Cafe' 08:30-17:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00
Kitchen						Jackdaws Cafe' 09:00-11:00	
Cleaning	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 07:15-08:30	

Office / TiC / Museum	Town Clerk 10:00-14:00	Town Clerk 10:00-14:00	Claire Mann 09:00-17:00	Claire Mann 09:00-17:00	Town Clerk 10:00-14:00		
T H - Caretaker	Caretaker - Mike Hamblin 08:00-16:15	Caretaker - Mike Hamblin 08:00-16:15	Caretaker - Mike Hamblin 08:00-16:15	Caretaker - Mike Hamblin 08:00-16:15	Caretaker - Mike Hamblin 08:00-16:15		