

## **MALMESBURY TOWN COUNCIL**

Town Hall, Malmesbury, Wiltshire, SN16 9BZ  
LOCAL GOVERNMENT ACT 1972  
You are summoned to a meeting of the

### **Policy and Resources Committee**

At Malmesbury Town Hall on Wednesday 4th December 2019 at 7pm.

R Spencer- Williams  
Town Clerk

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<b>Cllr J E Exton</b>	<b>Cllr P Exton</b>	<b>Cllr L G Grant (Vice-Chair)</b>
<b>Cllr W R Jones (Chair)</b>	<b>Cllr K Power</b>	<b>Cllr M Ritchie</b>
<b>Cllr F Vandelli</b>	<b>Cllr Wallace</b>	

### **AGENDA**

1. To receive Declarations of Interest.
2. Apologies.
3. Public questions in respect of items on the agenda.
4. To receive and adopt the minutes of the Policy and Resources Committee held on the 9<sup>th</sup> October 2019.
5. To consider renting the Old School Room office to the HEALS charity.(Report 1, Cllr J. Exton)
6. To receive and update on the budget position of the Cross Hayes Toilet project. (Report No 2. Town Clerk)
7. To consider the proposal for the Council to fund a mobile phone for the Town Clerk. (Report No 3. Cllr J. Exton).
8. To consider the request form the Community and Town Promotions Committee for £1307 for eight new replacement planters for Malmesbury in Bloom 2020 (Report No 4. Town Clerk)
9. To consider and agree for proposal to Full Council the Annual Budget and Precept for the financial year 2020/21. (Report No 5. Town Clerk)
10. Update on the Neighbourhood Plan Review and to consider the membership and Terms of Reference for the Neighbourhood Plan Review Group (Report No 6. Cllr Power )
11. To consider the next steps on the recruitment of a Town Crier.
12. To nominate and agree x2 Bank account signatory and authorisers

13. To nominate a personnel committee representative.
14. To exclude the press and public for item 14. on business on the grounds of commercial confidentiality.
15. To receive a verbal update report from the Abbey House Working Group.