

Malmesbury Town Council

Minutes of the **Full Council Meeting**

Held at Malmesbury Town Hall on **Tuesday 23rd July 2019** at 7.00pm.

PRESENT: Her Worship the Mayor, Councillor J M Exton
Deputy Mayor Councillor C M Ritchie

Councillors: R. Budgen, C C Doody, P J Exton, L G Grant, A J Gundry,
C Hardwick, P Newman, K Power, P Smith, H Wallace, F Vandelli

ALSO PRESENT: There was one member of the public present.

APOLOGIES: Cllr Burke, Jones.

DECLARATIONS OF INTEREST: None.

PUBLIC QUESTION TIME: None

MAYORS ANNOUNCEMENTS

Her Worship the Mayor, Councillor J M Exton updated the Council on the programme of engagements she has attended to date.

Barbara Pollard has invited Councillors to attend the Wessex Week Even Song on the 27th October. Councillors who wish to attend will need to liaise with the office to collect their gown should they need it.

The 'Sri Lanka Meal' mayor fundraising evening is on the 22nd August.

21. To receive apologies for absence.

Apologies for absence were received for Cllrs Burke, and Jones.

22. To receive and adopt the Minutes of the Town Council Meeting held on the 18th June and the 25th June 2019.

RESOLVED that the minutes of the Town Council Meeting held on the 18th June and the 25th June 2019 be received and adopted.

23. To receive the Minutes of the Planning and Environment Committee held on the 25th June.

RESOLVED that the minutes of the Planning and Environment Committee held on the 25th June be received and adopted.

24. To receive the Minutes of the Community and Town Promotions Committee held on the 13th June.

RESOLVED that the minutes of the Community and Town Promotions Committee held on the 13th June be received and adopted.

25. To receive and consider the Malmesbury Town Council Risk Management Scheme

The Malmesbury Town Council Risk Management Scheme was considered and noted. It was recognised this is a working document and a tool to aid good Governance, to be reviewed annually.

RESOLVED to adopt the Risk Management Scheme, and review annually.

26. To receive and consider the Malmesbury Town Council Annual Service Plan 2019-20

The Malmesbury Town Council Annual Service Plan was considered and noted. It was recognised the plan supports the Business Plan, is a working document and a tool to aid communication in relation to delivering the Council services and activities.

RESOLVED to adopt the Malmesbury Town Council Annual Service Plan 2019-20 and review annually.

27. To consider the formation of a working group to review the Annual Town Meeting and the Citizen of the Year Awards

RESOLVED to form a Working Group to review the Annual Town Meeting and the Citizen of the Year Awards. The group members were agreed as Councillor J Exton, Hardwick, Power, Ritchie, Newman.

28. To receive and consider the report on Wiltshire Local Plan and Malmesbury Neighbourhood Plan

Cllr Budgen reported on the outcome of an initial meeting he and the Town Clerk had with Wiltshire Council Planning Team, and their advice to refresh the Neighbourhood Plan in the context of new and changing national planning guidance.

RESOLVED to refer to P&R for further consideration of the proposal to form a joint working group with neighbouring parishes and clarify the scope and Terms of reference of any such working group.

29. To consider responses to the consultation on the Local Government Boundary Commission Review in respect of Malmesbury Town Council parish Boundaries and warding

Cllr Grant reported on the Local Government Boundary Commission Review, Wiltshire Councils consultation in this respect, and possible implication for Malmesbury Town Council, and neighbouring parishes.

RESOLVED to form a Working Group to consider further the implications and the Council's possible responses. The group members were agreed as Councillor G Grant, C Ritchie, R Budgen, J Gundry, and F Vandelli.

30. To receive a verbal update on the matter of parking at Parklands

Cllr J Exton updated the Council on the matter of parking at Parklands. It was noted Greensquare Group intend to keep five garages for residents, and work with Wiltshire Council to create driveways for a further six residents. They have yet to identify funds needed for the construction of the driveways.

31. To receive a verbal update on the Malmesbury and District Twinning Association

Cllr P Exton updated the Council on the work of Malmesbury and District Twinning Association (MDTA). Notably the MDTA's gratitude for the Councils support in providing a venue to meet, and the positive and welcoming reception provided to the recent Gien visitors. There is a visit to Niebull in September.

32. To receive a brief update from Wiltshire Councillor Gavin Grant.

Cllr Grant updated the Council on the following matters;

- Wiltshire Council leadership
- Land off Park Road planning application
- The sale of Abbey House
- Malmesbury against Plastics widened scope for conservation matters in partnership with the Town Team

Date of next Full Council Meeting: **3.9.19**