

Community/Awareness Afternoon Tea

1. Purpose of report

- 1.1 To determine if the Town Council will host a community/awareness afternoon tea.
- 1.2 If agreed to hold the event, to allocate a budget

2. Background

- 2.1 For the last four years the Town Council has hosted a Commemorative Afternoon Tea for members of the community to remember those who served in the First World War.
- 2.2 The event has proven to be very successful with excellent feedback from attendees.
- 2.3 Given that the Centenary of the First World War ended last year, members of the working party had hoped to use the previous format to hold an 'Awareness' Afternoon Tea, the nature of which to be stated in the Terms of Reference.
- 2.4 Feedback suggests that this is a social event enjoyed by members of the community who might not ordinarily have the opportunity to attend such a function.
- 2.5 Last year 78 people attended & several Councillors assisted with the event.
- 2.6 Expenditure last year totalled £210.81.

3. Proposal

- 3.1 That members determine whether or not to hold the event in 2019
- 3.2 If so, a budget is agreed in line with previous years' expenditure.
- 3.3 If so, a working Party is formed and Terms of Reference agreed (appendix 1 to this report)

4. Financial implications and risks

- 4.1 A budget is allocated to hold the event, to be determined by Councillors.

5. Recommendation

- 5.1 The Committee is requested to note the proposals at 3.1-3.3 and determine a course of action.