

## Malmesbury Town Council

### Minutes of the **Burial Committee Meeting**

Held at Malmesbury Town Hall on **Wednesday 26<sup>th</sup> October 2022** at 7.00pm.

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**Present:** Councillors C Ritchie (Chair), P Exton, W Jones & F Vandelli

**Also present:** Claire Mann (Town Clerk)

**BC/22/20 To receive apologies for absence**

Apologies received from Cllrs Sanderson, D'Arcy & P Smith

**BC/22/21 To receive declarations of interest**

None

**BC/22/22 Public question time in respect of items included in this agenda**

None

**BC/22/23 To approve Minutes of the meeting held on 20<sup>th</sup> July 2022**

The minutes of the meeting held on the 20<sup>th</sup> July were approved as a correct record. It was noted that the repair to the pavement where the tree root was exposed has been completed and that it will be necessary to survey all the pavements in the Cemetery next year

**BC/22/24 To note income and expenditure report**

The Income & Expenditure Report was noted.

**BC/22/25 To receive a verbal update on the implementation of the Conservation Management Plan and next steps that could be considered for 2022/23**

It was resolved that the Committee does not want graves to be marked by surrounds, the Clerk was instructed to write to the owner asking that it is removed.

**BC/22/26 To consider proposals for five-year Cemetery plan**

Cllr Ritchie updated members that the project is progressing well and that more planting will take place in the Autumn.

**BC/22/27 To note report on annual interment figures**

The Clerk had reported that the North & South Area Burial Records required repair following their amount of handling during data transfer. It was resolved to spend up to £250 per book to repair them.

Burial figures were noted and Cllrs Exton & Jones would mark up the next Cremation Plots in the next few weeks (towards the tap and then once the second row in the extension is full, future cremation interments will take place the other side of the hedge)

**BC/22/28 To consider budget requirements for the coming year**

The Clerk detailed the work that had been completed. It was noted as outstanding

Meeting closed at 8.20pm