

**MALMESBURY TOWN COUNCIL**

Town Hall, Malmesbury, Wiltshire, SN16 9BZ  
LOCAL GOVERNMENT ACT 1972

15th April 2020

You are summoned to a meeting of the **Malmesbury Town Council** to be held via 'Zoom' (meeting ID 693 025 8863, password 391300) on **Tuesday 21<sup>st</sup> April 2020**, commencing at 7.00pm.

Richard Spencer-Williams - Town Clerk

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**Cllr S D'Arcy**  
**Cllr P J Exton**  
**Cllr W R Jones**  
**Cllr D Rogers**  
**Cllr H Wallace**

**Cllr C C Doody**  
**Cllr L G Grant**  
**Cllr K Power**  
**Cllr P Smith**

**Cllr J M Exton**  
**Cllr C Hardwick**  
**Cllr C M Ritchie**  
**Cllr F Vandelli**

- **Declarations of interest.**
- **Mayors Announcements**

**A G E N D A**

1. To receive apologies for absence.
2. Public Questions on items of business included on the agenda
3. To receive and adopt the Minutes of the Town Council Meeting held on the 24<sup>th</sup> March 2020.
4. To receive and note the Minutes of the Planning and Environment Committee held on the 17<sup>th</sup> March 2020.
5. To receive and note the Minutes of the Policy and Resources Committee held on the 5<sup>th</sup> February 2019.
6. To receive an update on the work on Covid 19 Emergency Response Action Plan and to approve any additional proposed actions:
  - a Council Operations – Town Clerk verbal report.
  - b Malmesbury Town Council and Heals Partnership (community welfare). (Report No 1, Deputy Mayor Ritchie).
  - c Supporting the work of Malmesbury Town Team. (Report No 2, Deputy Mayor Ritchie Ritchie).
  - d Malmesbury Town Council Community Events. (Report No 3, Deputy Mayor Ritchie).

7. To consider the framework for Council meetings taking account of the implications of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020. (Report no 4, Town Clerk).
8. To consider and agree the Council meeting dates for 2020/21.(Report No 5, Town Clerk)
9. To consider arrangements and preparation required for the Annual Town Meeting scheduled for 29<sup>th</sup> April 2020. (Report No 6, Deputy Mayor Ritchie)
10. To exclude the press and public for item 11 on business on the grounds of commercial sensitivity and confidentiality.
11. To receive a verbal update report from the Abbey House Working Group. (Cllr Grant, Confidential).
12. To receive an update from Wiltshire Councillor Gavin Grant.