

**Malmesbury Town Council**

Town Hall  
Cross Hayes  
Malmesbury  
Wiltshire  
SN16 9BZ

25<sup>th</sup> February 2021

**Local Government Act 1972**

Notice is hereby given that the next meeting of the Policy & Resources Committee will be held via Zoom (meeting ID 822 2639 3486 password 300208) at 7pm on Wednesday 3<sup>rd</sup> March 2021.

Claire Mann  
Acting Town Clerk

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To all members of the Policy & Resources Committee

|                      |              |                 |                           |
|----------------------|--------------|-----------------|---------------------------|
| Cllr S D'Arcy        | Cllr P Exton | Cllr P Smith    | Cllr G Grant (Vice Chair) |
| Cllr W Jones (Chair) | Cllr K Power | Cllr F Vandelli | Cllr C Ritchie            |

**AGENDA**

1. To receive declarations of interest.
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda.
4. To approve minutes of meeting held on the 3<sup>rd</sup> February 2021
5. To note income & expenditure report
6. To consider request of grant funding from Malmesbury Climate Action Network
7. To consider purchase of shed for Lodge (report CM)
8. To consider additional expenditure of £4.99 p/m to enhance offering from Peninsula Business Services
9. To consider action plan for High Street in the event that social distancing is no longer imposed.
10. To note offer from Wessex Water to use/maintain land at St John's Street & agree next steps
11. To discuss IT infrastructure and future provision including email accounts and document sharing
12. To exclude Press & Public on the grounds of commercial sensitivity.
13. To note requirements and agree policy/quotes for staff eye tests and Display Screen Equipment lenses (report CM)
14. To consider quotes received for Casement Window replacements in OSR Office (report CM)
15. To consider quotes for CCTV